

NEW HORIZONS

UCLA Office for Students with Disabilities

A WORD FROM THE DIRECTOR

Kathy's Korner

Welcome to the 2004-05 academic year!

It seems incredible that summer has come and gone and that Fall Quarter is about to begin. Hope you had a great time this summer and that you got to do some fun and interesting things. If you would like to share your adventures with us by writing an article for the OSD newsletter, please contact Deb Owen. Some of the highlights include:

New Staff Member



Denis Lee joined our staff as an Administrative Assistant in July 2004. Denis is a UCLA graduate in Economics with a specialization in computing. He worked as a student van driver for the OSD during this junior and senior year in UCLA. He is originally from Hong Kong and grew up in the Bay Area. You will find him working back and forth between our Murphy office and the Powell Resource Room. He is planning to attend graduate school in the next few years.

New Student Reception

On Tuesday, October 12, 2004 from 10 am to 12 pm, the OSD is holding a reception on the first floor Murphy Hall



Patio to welcome new and continuing OSD students to campus. At the reception, students will have an opportunity to meet OSD staff and staff from other campus departments, and “schmooze” with other students. I encourage you to come – and oh, there will be goodies too!

Reminder: Please Make an Appointment

We encourage you to make an appointment with an OSD staff member to handle your business, rather than trying to handle things on a drop-in basis. We find that everyone benefits from an appointment scheduled in advance so that everyone has time to prepare. Another main ingredient for a successful quarter is for you to communicate your service delivery needs to us as early as possible. You know what they say about the “early bird.”

Problems?

Every year, we send you a Student Evaluation of Services. We really appreciate you taking the time to complete it and return it to us, as we are able to get an idea of how the year went for you and perhaps make some adjustments on how we do things. However, we have noticed that some of you wait until you are filling out the evaluation to tell us about a problem you have had. The unfortunate thing is that we are unable to help you at that stage. So, I would urge you to tell us as soon as possible if you are having a problem. This way, we can do our best to address it. We are here to assist you. Be sure to drop by to let us know how things are going. Have a great quarter!

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The MindBody Program at the Ashe Center

Through its MindBody Program, the Ashe Center provides an array of services designed to help students function at their best and maintain optimal health, both physically and emotionally. The Program uses approaches that integrate multiple aspects of a person in promoting health and well-being. MindBody services include: Yoga, Qi Gong (combines health-promoting movements and meditation), Acupuncture (for stress management, pain control, and improved physical function and health), Physical Therapy, Tai Chi, Life Skills Classes (that teach theory and practical skills for successfully navigating and coping with the developmental challenges of college and beyond), MindBody Workshops (that teach relaxation skills and explore a broad range of MindBody topics), the Art of Sleeping Workshop, and Personal Training.

For specific times and dates for the above services, please consult fliers and brochures in the Ashe Center.

Behavioral Medicine at the Ashe Center

The Behavioral Medicine Program at the Ashe Center is intended to help students with a broad array of physical symptoms and conditions learn strategies for controlling and managing symptoms and improving overall health. Behavioral Medicine uses a combination of cognitive, behavioral and relaxation techniques. The Behavioral Medicine Program at Ashe includes both individual and small-group interventions for problems that include pain management (headache and other chronic pain), chronic conditions (such as irritable bowel syndrome and diabetes) and anxiety. The program also includes the Behavioral Medicine (weekly) Clinic, the Sleep Clinic and the Anger Management and Conflict Resolution Skills Workshop.

If you have questions about Behavioral Medicine services at the Ashe Center, please contact Christina Miller, Ph.D., Coordinator of Behavioral Medicine, at 825-2348.

Student Psychological Services (SPS)

Life as a college student is very stressful. Students today juggle many responsibilities and concerns (classes, studying, work, families, and friends). UCLA's Student Psychological Services (SPS) is available to help students cope with the stressors and problems they may face.

SPS is made up of psychologists, psychiatrists and social workers. Thousands of UCLA students come to SPS each year with a broad range of concerns, such as relationship problems, family problems, academic concerns, depression, anxiety, reactions to previous traumas, career concerns, self esteem issues, and eating disorders.

SPS provides the following array of services:

- Short-term individual counseling.
- Medication management for students who can benefit from medication.
- Emergency Counseling: For students who are dealing with a very urgent situation and do not feel they can wait for a regular counseling appointment, SPS has a counselor available to talk with them between 9:00 and 5:00 on days that the university is open.
- Referral Services: For students who have UCLA's insurance plan, SPS can provide referrals to UCLA's Behavioral Health Care for ongoing counseling, medication and specialized services through UCLA's Neuropsychiatric Hospital and Clinics. For students who have other insurance plans, SPS maintains a referral network of community providers.
- Outreach and Consultation: SPS counselors are available for talks and consultation to the campus community on mental health issues.
- Groups: SPS offers a broad array of groups focusing on issues such as grief, first generation issues, graduate student issues, writer's block, dissertation and thesis concerns, chronic conditions, women's issues, substance use, body image/eating concerns, and gay, lesbian, bisexual and transgender issues. SPS also offers Stress Clinic groups, which are 3 to 4-session groups to help students understand the theory behind stress and learn stress management strategies.
- Gay, Lesbian, Bisexual and Transgendered Mentoring Program: Provides trained mentors for students who are dealing with "coming out" issues. These mentors meet on a regular basis with students going through the coming out process and provide support, guidance and community resources.

To make an appointment at SPS or to find out about any of the above services, please call 825-0768 between 8:00 and 5:00, Monday through Friday.

---Christina Miller, Ph.D.

New Horizons is available in Braille, on tape cassette and on the OSD web site. Contact the OSD to request a copy in an alternative format.



CONSTRUCTION UPDATE

A new parking structure, the Northwest Parking Structure at Dykstra/ De Neve (also abbreviated DD) opened late this summer. The structure has spaces for approximately 170 vehicles. Entry and egress is from the turnaround near Bradley and Dykstra.

The new Physics/Astronomy Building is just about finished. Some classrooms and labs will be used for Fall 2004 classes.

Three of the seven buildings of the Weyburn Terrace Apartments are ready for occupancy. The other four should be open in early November.

The addition to the John Wooden Center, known as Wooden West, is underway. There is temporary fencing between the south side of Wooden and the Morgan Center. The temporary sidewalk that buttresses the Morgan Center is wheelchair accessible.

A great deal of construction is underway from the south side of the Court of Sciences to C E Young Drive. A modern facility to house a nanotechnology center – the CSNI – is being built partially on top of Parking Structure 9 and the south end of the Court of Sciences. The area north of the Botany Building, east of Life Sciences and just south of the MBI, is the site for the SRB 2 (Seismic Replacement Building 2) and the Luck Research Center. Lastly, the La Kretz Hall & Auditorium is being tucked into this space too. Access is very limited in this entire area. Parts of the north and east sidewalks of CE Young Drive are closed to pedestrians. There is no outdoor entrance to the south side of the Court of Sciences from Young Drive. Entry is gained from near the MBI or north side of the Court.

The shell of what was formerly Dickson is fully exposed for the Broad Art Center. This building is closed and most art classes are now in the Kinross Building at the east side of lot 32 near Veteran and Wilshire Blvds.

Construction of the Westwood Replacement Hospital continues with a completion date within the next year. Fortunately, there is minimal impact to pedestrian and vehicular traffic.

Construction continues at both Rieber and Hedrick Halls. There is no parking at either of these Residence Halls now. Pedestrian flow for Rieber is along the temporary roadway to the front door. Hedrick's access is from De Neve Drive.

Kinsey Hall is closed for a three-year seismic upgrade and remodel. The sidewalk along the east side of Kinsey is closed.

The remodeling and seismic upgrade of the Kaufmann Building continues. This project may last another year.

What remained of the Engineering I Building was demolished during the summer for a replacement building. The long staircase between the north side of Engineering I and the south side of Ackermann has been shifted a few feet. The timeline for specific phases of this project is not yet complete.

Three of the seven buildings of the Weyburn Terrace Apartments are ready for occupancy. The other four should be open in early November.

Check out the Capital Programs frequently updated web site for construction impacts:

www.capital.ucla.edu click on "Construction Impacts" under Projects.

If you have specific questions about specific construction projects or access to any building or area on campus, please call the OSD for detailed information.

Disabled Student Union Wants You!

The mission of the Disabled Student Union (DSU) is to ensure full accessibility of educational opportunity for students with disabilities at UCLA. The DSU also offers disabled peer support and plans programs and events aimed at raising the campus consciousness about disability-related issues. If interested in becoming involved, please contact Lindsay Spann at dsunion@ucla.edu.

Returning Students...

HAVE YOU MOVED?

Please remember to let the OSD know each time you change your address in order to continue to receive important mailings regarding priority enrollment, proctoring, van transportation, etc.

Changing your address with the Registrar's Office DOES NOT change your address with OSD.

You can call the office, e-mail us, or come in and fill out a "change of address" slip.

ADA/ 504 Compliance Office

1. Monitors and coordinates compliance with the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973 which prohibits discrimination based on disability in all University activities;
2. Offers guidance and evaluates efforts to provide access to campus facilities and programs;
3. Develops procedures to identify and correct access deficiencies;
4. Disseminates information regarding compliance-related issues and recommends appropriate remedial actions;
5. Coordinates the implementation of the ADA Transition Plan; and
6. Fields complaints alleging campus noncompliance with the ADA and Section 504.

The Compliance Office is located in Murphy Hall, Room A-239. For more information please contact: (Voice) 310-825-2242, (TTY) 310-206-3349, (FAX) 310-825-3688 or E-mail khwinge@saonet.ucla.edu

SHARE YOUR VIEWS ON DISABILITY

Do you think people with disabilities have a culture? Is disability part of your self-image? How many people with a disability do you know? Is their disability the same or different?

My name is Katharine Hayward. I am a graduate student with a disability conducting a research study on attitudes toward disability. Participation in the study involves completing a questionnaire on attitudes toward disability and interactions with others with disabilities. The questionnaire is expected to take about 15 minutes. If you would like to participate, you can take it right now online at <http://www.surveymonkey.com/s.asp?u=93581350933> You can also pick up a printed copy at the OSD, have it e-mailed to you, or arrange to do it by phone. If you would like to request one of these alternative formats, notify me or the OSD.

If you have any questions, please e-mail Katharine at khayward@ucla.edu.

**HELP US
HELP YOU**



**COME IN EARLY TO SET UP
SERVICES FOR FALL**

**AND REMEMBER... YOU MUST MAKE A
SERVICE REQUEST EACH QUARTER**

Chancellor's Advisory Committee on Disability

The CACD was established in 1982 as an advisory group by the Chancellor to create and maintain a more accessible campus environment. The CACD is comprised of student, faculty, staff, alumni, community, and ex-officio members. The Committee's charge is to analyze and identify problems, propose solutions, and make recommendations on matters of particular concern to persons with disabilities.

**Meeting Times: The 2nd Tuesday of each month
(except August and December) 2-4 pm
Faculty Center**

For more information contact the ADA & 504 Compliance Office at (310) 825-2242 (voice) or (310) 206-3349 (tty).

CONTACTING OSD

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267-2008

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Learning Disabilities Specialist 206-9160

OSD Information Line	206-2737
Powell Resource Room	825-2651
FAX	825-9656
TDD	206-6083
Van Line	825-2263
Web page	http://www.saonet.ucla.edu/osd/

UCLA Libraries: Handy Hints!

By Esther Grassian
and Billy Pashaie*

Are you confused and overwhelmed about doing information research? You're not alone! Many people are overwhelmed when they find out that there are 13 UCLA libraries with over 7 million books and subscriptions to over 91,000 online and print periodicals (magazines, journals, newspapers, etc.).

Here are 10 hints to help you feel more comfortable about finding useful books and periodical articles, and finding your way around the libraries. (Check the section at the end for UCLA Library accessibility information.)

1. Check the new UCLA Library home page for links to many library resources <<http://www2.library.ucla.edu/>>, including:

- New UCLA Library Catalog: <<http://catalog.library.ucla.edu/>>
- MELVYL Catalog (all UC libraries): <<http://melvyl.cdlib.org/>>
- Article Databases (links to many licensed periodical article indexes, for use by UCLA students, staff and faculty): <<http://www2.library.ucla.edu/search/1528.cfm>>

2. Improve your information research skills and learn how to avoid plagiarism:

- Information research and evaluation: "Road to Research" tutorial: <<http://www.sscnet.ucla.edu/library/>>
- Avoiding plagiarism and documenting sources: "Bruin Success With Less Stress" <<http://www.library.ucla.edu/bruinsuccess/>>

3. Use the UCLA Library's licensed (subscription) databases from home for free!

- Set up your web browser for the BOL Proxy server <<http://www.bol.ucla.edu/services/proxy/>>

OR

- Dial in to the BOL modem pool 310-206-8311 <<http://www.bol.ucla.edu/services/dialup/>>

4. Check for other online materials by subject area, selected by UCLA librarians, including licensed (subscription) and free resources

<<http://www2.library.ucla.edu/search/624.cfm>>

5. Use the UCLA Library's Disability Resources Page <<http://www.library.ucla.edu/disabilities/index.html>>

where you can get information about:

- Locating Materials
- Document Delivery Service (article and book delivery service on campus, for a fee)
- Retrieving Materials
- Proxy Borrower Card (free)
- Photocopying Materials
- Renewals – phone & through "My Account" (UCLA Library Catalog)
- Other campus resources for the disabled

"03-"04 Annual Report Available
 in OSD and on our web page soon.
www.saonet.ucla.edu/osd/

6. Renew books and periodicals online through the UCLA Library Catalog, "My Account"

<<http://catalog.library.ucla.edu/>>

7. Place a search on a missing book

<<http://www2.library.ucla.edu/service/145.cfm>>

8. Place an interlibrary loan request for...

- a book, dissertation or conference proceeding that UCLA does not own:
<<http://www2.library.ucla.edu/service/1326.cfm>>
- a periodical article that UCLA does not own:
<<http://www2.library.ucla.edu/service/1330.cfm>>

9. Ask a Librarian! <<http://help.library.ucla.edu/>>

- Come to or call a library reference desk
- Chat online with library staff
- Send an e-mail reference question
- Make a half-hour research appointment with a librarian

10. Use College Library's web page help guides

<<http://www.library.ucla.edu/libraries/college/help/guides.htm>>

Example: The step-by-step "Research Paper Planner"

<<http://www.library.ucla.edu/libraries/college/classes/fsp-tsp/researchpaperCL2.html>>

ADDITIONAL ACCESSIBILITY INFORMATION:

All UCLA libraries meet ADA requirements for physical access. YRL has ramps and elevators; and College Library has ramps leading into Powell, as well as a handicapped lift. UCLA libraries have special equipment and trained staff to assist people with disabilities with evacuation in case of an emergency.

One specialized public workstation in each of the Biomedical, College, and Research libraries is equipped with an integrated voice synthesizer to output the content of the computer screen to headphones, and allows screen magnification to a variety of sizes. These and some other standard workstations are installed on adjustable tables to accommodate wheelchairs.

If your disability is not physically visible, please identify yourself as having a disability, and the library staff at UCLA will make every effort to assist you in obtaining information from equipment or resources that are inaccessible to you. You may ask for assistance in retrieving books from the stacks or photocopying material. If, due to heavy workload, immediate assistance cannot be provided, staff may make arrangements to have the material ready the next working day.

If you have any questions, please feel free to contact:

Esther Grassian

UCLA College Library

Information Literacy Outreach Coordinator

estherg@library.ucla.edu

Phone: 310-206-4410

(*Note: Billy Pashaie is a graduate student in the UCLA Information Studies Department.)



THE DCP: HARDER TO GET TO BUT BETTER THAN EVER!

Hi! This is Patrick Burke from the Disabilities and Computing Program. Our office provides training and support for people with any of a variety of disabilities that make it difficult to use a computer. We are located in Math Sciences 4909, across the hall from the Bruin Online Help Desk.

New Face At DCP

I'd like to start with some new items. First I want to introduce Harold Wong officially, although many of you met him this past Spring. He has an extensive background in tech support at UCLA, and he has dived into learning the adaptive technology very quickly. So he will be up to any challenge that comes along in our lab and laptop fleet. John Pedersen has taken on other roles within our parent department (Academic Technology Services) and will still be helping us out when DCP is short-staffed.

How To Find Us

The other main news involves the ongoing Engineering I construction project. The building site has now blocked the accessible entrance closest to the DCP office. The main accessible path now goes a little like this: Enter Math Sciences from the 5th-floor vending machine area (Breeze-way), go west past the first set of elevators and down the long hallway, take the elevator down to the 4th floor, turn right and our office is straight ahead.

If you can handle stairs there is also an entrance on the north side of Math Sciences, across the street and down the hill from Kerckhoff (this is also near the back entrance to the 4000A lecture hall). Go straight into the building then follow the hallway around to the right. Our lab and office are on the right side.

Adaptive Technology Overview

Once you find us, here is a review of the technology we have to offer. We have the latest versions of software in various categories: Kurzweil 1000 and 3000 (scanning and reading for learning and print disabilities), Jaws (screen reader for blind users), ZoomText (for low-vision users), and Dragon NaturallySpeaking (speech input software for people with any disability that makes keyboards and mice difficult to use). We also have a range of alternative keyboards, mice and additional helpful software. Our other services include Braille text and graphic production, web accessibility projects, and computer purchasing recommendations.

We have a fleet of laptop computers available for temporary loans (two weeks at a time). We acquired more machines over the summer, doubling the size of the fleet to over 20 machines. This loan service gives you the chance

to test adaptive software wherever you need it or where you are most comfortable working.

DCP Lab

Our computer lab (Math Sciences 4919) has seven workstations, including one new flat-panel visual display. There are two scanners, one standard flat-bed and one suitable for high-speed scanning of large amounts of print. The lab space is shared with Statistical Consulting, so sometimes it is crowded and sometimes quiet. The lab is open from 8AM-5PM, Monday through Friday, with some variations if we have to be away. Schedule changes will be posted on our website. Please call us ahead of time if you need the lab at a specific time, and we'll be happy to work out arrangements.

You can learn about all the details, schedules and official policies on our website. Please get in touch with us if you have any questions.

Good luck to everyone in the new Quarter!

Contact Information

Location: Math Sciences 4909

Phone/TTY: 310 206-7133 (Harold)

Alternate Phone: 310 206-6004 (Patrick)

Email:

Harold: hwong@ats.ucla.edu

Patrick: burke@ucla.edu

Web: www.dcp.ucla.edu

The Westside Center for Independent Living (WCIL) Announces

THE WCIL MARTIN AWARD FOR ADVOCACY, in honor of the late Douglas A. Martin, Ph.D. 1948-2003

Douglas A. Martin held the post of the Special Assistant to the Chancellor and Coordinator of ADA and 504 Compliance at UCLA until his retirement in 2002. Nationally respected for his spearheading efforts to reform Social Security regulations thereby giving people with disabilities the option to seek employment or return to the work force, Martin's great skills were as a tireless advocate for fellow people with disabilities. In homage to those skills, we invite you to apply for The WCIL Martin Award for Advocacy.

AWARD: The winning student will receive an all expense paid trip (limited \$500) to Sacramento in January, 2005 as a guest attendee to the California Foundation of Independent Living Centers 3-day meeting attended by 28 member Executive Directors or their representatives of the Independent Living Centers in California. The student will enjoy all the advantages of a regular attendee in meeting with legislators, members and other government officials. This is an opportunity to experience the actions taken by a statewide organization in advocacy through development of a legislative agenda and decision making with the guidance of a professional lobbyist. In addition, the student will be under the aegis of Mary Ann Jones, Executive Director of WCIL and President of the California Foundation of Independent Living Centers.

ELIGIBILITY: This contest is open to all UCLA students who are registered with the UCLA Office for Students with Disabilities.

METHOD OF APPLYING: Submit an essay of 500 words or less illustrating your success in learning to advocate on a disability issue for yourself, or advocating for a specific public endeavor such as accessibility in a theatre, public building, a campus activity, or a community activity, etc. related to disabilities. Include your name, address, and telephone number.

MAIL TO: The WCIL Martin Award for Advocacy
12901 Venice Blvd., Los Angeles, CA 90066

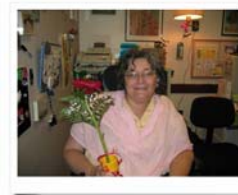
All essays must be postmarked no later than October 31, 2004. No handwritten essays, emails or faxes will be accepted.



Listening. Learning.
Leading.

Many of you will be taking the GRE, GMAT, PRAXIS, TOEFL, or some other high-stakes examination this year. To help you prepare more effectively, the Office of Disability Policy at Educational Testing Services (ETS) has developed a new brochure, "Tips for Test Takers with Disabilities." This brochure can be found on the ETS Office of Disability Policy website at www.ets.org/disability/tips.html

A Guest of UCLA's Career Center: OSD Test-Taking in the Strathmore Building



OSD's Linda Stolt, Assistant Director and in charge of the Proctoring

It was the last day of finals week this past June when I left the Strathmore building feeling a great sense of relief and gratitude. I am Linda Stolt and am in charge of the Office for Students with Disabilities Proctoring Service located in OSD's Resource Room, 181 Powell. This last academic year from Fall 2003 to Spring 2004, Tony Buffo, A.J. Mason and I had 213 students request test-taking assistance with 4,847 hours of test taking. For this last spring finals week we scheduled 58 tests just in the Resource Room where we have 6 rooms for testing, 7 rooms when I leave my office to administer tests in the Career Center. The Career Center is located in the Strathmore building and the 3rd

floor is where for a number of years now we have been their guest. They have graciously allowed us to use their interview rooms for OSD students taking their tests proctored by us. In the Career Center's Interview Rooms during finals week of June 2004 there were 195 tests scheduled. Also that week in several other locations around campus we had an additional 48 tests to proctor.

Looking Back

I came to work for UCLA's Office for Students with Disabilities in 1987 providing academic support services such as note taking, and rendering textbooks and other materials into alternative formats like Braille or audio tapes. Two years later, when a long time OSD staff member left OSD, I was asked to take on her duties and assist students with their test accommodations. Before she left there were 34 students needing test-taking assistance. At the end of 1989, I had proctored 42 students with 602 hours of test-taking. This was for the whole year. Back then, 181 Powell was called *The Blind Students Reading Room (BSRR)*. It was one large room surrounded by 5 small "reading" rooms and 2 bathrooms. The reading rooms were primarily used for reading books on tape, listening to books on tape, and using various adaptive equipment by students and their hourly service providers. The bathrooms, were the only bathrooms on the first floor and were also used by other departments. My office was in Murphy Hall, the same location where our main office is today (but smaller) and we had one



Proctor starting exam in one of 6 rooms in 181 Powell.

common office computer shared by any staff member who knew how to turn it on. I remember being astonished one quarter when I had 10 students with tests to proctor in one day.

The growth continued in the 1990's so that we needed to keep up with the number of tests, the technology, and the space in order to administer the tests appropriately. So, 181 Powell experienced a much needed refurbishment (also the Powell Library Building needed some earthquake proofing). The Blind Students Reading Room (BSRR) became the OSD Resource Room with 1 additional room for test-taking making it a total of 6 rooms for test taking. Also during the 90's, staff were added to meet the demands of keeping up with the service and help came from different places on campus. And one of those places was the Career Center. If it were not for the Career Center's BruinView Campus Interview program in the Strathmore Building I shudder to think how we would have managed. There are eighteen private interview rooms which are dedicated to the campus interviews. These are the rooms we are permitted to use during the times when there are no interviews. In return, the Career Center staff has asked that OSD staff, proctors, and students taking exams, not interrupt the working day of Career Center staff and maintain the interview rooms the way we find them. We have made a "to-do" list



The 18 private interview rooms along a quiet hall.

over the years for us to keep in mind when we use the rooms. When an OSD student is scheduled for a test at the Career Center, he or she will get a phone call from the Resource Room.

Students who do not get a phone call should assume their test is in Powell 181. OSD students and proctors need not ask Career Center staff about OSD, OSD Proctoring Service, or scheduled tests. They have no information. As you exit the elevator on the 3rd floor, you will see the Career Center reception desk. Look to the right of the desk and there will be a table set up with an OSD staff person or proctor where you check in. It will most likely be Harriet Tannenbaum. At 88 years of age, Harriet has been proctoring exams and reading books at OSD longer than any other hourly or staff employee including OSD's Director, Kathy Molini.



Harriet Tannenbaum

The Career Center BruinView Campus Interview program



The Strathmore Building on the corner of Westwood and Strathmore.

The BruinView Campus Interview program is for any currently-enrolled UCLA undergraduate or graduate student. There is a \$40 one-time fee to enroll for BruinView Campus Interview privileges. (Thus, a junior who pays the fee to participate in interviews for a summer internship will not have to pay again when reaching senior class level). The program is in operation Fall, Winter and Spring quarters. Fall is the busiest season, with about 50% of recruiting. Several hundred employers conduct campus interviews each year. These include Fortune 100 corporations, small-to mid-size companies, nonprofits, and the government. There is a wide cross-section of industries and positions represented. Most of these employers will extend job offers

to June grads by the end of Fall quarter. Seniors and graduate students typically interview for full-time entry-level positions; sophomores and juniors interview for summer internships. Many employers are not seeking a specific major -- they are looking for the qualities that UCLA students have a reputation for possessing, such as analytical, problem-solving, and communications skills. College of L&S students are in high demand! Approximately 1300 students enrolled for BruinView Campus Interview privileges during the 2003-04 academic year. At this time, alumni are not eligible to participate in the campus interview program.

Students who have enrolled to participate in the BruinView Campus Interview program may login the web-based system to browse list of employers who have scheduled campus visits, view those employers' job descriptions and submit resumes/applications for positions of interest. Most interviews are the "preselect" type which means the employer views all resumes and chooses the candidates who best meet their qualifications. Those students are notified of their "preselect" status through the BruinView system; they may then sign up for a specific time slot.

OSD Services

Whether you are a new or continuing student, the OSD is here to assist you. There are many academic support services that the OSD has to offer regularly enrolled UCLA students with documented permanent and temporary disabilities. These disability-based services include:

Notetaking

Provided for students with a wide variety of disabilities, there are three approaches to this service: ASUCLA Lecture Notes, Volunteer Stipend Approach, and Classroom Assistant. The approach selected for a particular student will be determined after discussion with the Notetaking Services Coordinator and based on verified need determined by the student's disability specialist.

Proctoring

As an academic adjustment, a student with a disability may need alternative test-taking conditions. Depending upon the disability documentation, faculty consultation and the requirements of the academic program, appropriate testing accommodations for students may include: the exam printed in large print or Braille; additional time for the exam; one-on-one assistance such as the proctor reading the test questions and/or writing the student's answers. Please contact the Proctor Coordinator for further information.

Transcription

Provided primarily for eligible students with learning disabilities, visual impairments or disabilities impacting manual dexterity, this service involves the conversion of information in any format into another format (tape to transcript, text to Braille, handwriting to typed material, etc.).

Reading/Scanning

The OSD will first facilitate membership in RFBD (Recordings for the Blind and Dyslexic) for eligible students. If the readings are unavailable through RFBD, then readings may be done live or onto a tape. Scanning involves using a computer to scan the material and convert it to a word processing program which can, in turn, be converted into Braille, large print or a speech synthesized reading program.



Technology Resources for Students with Disabilities

The Office for Students with Disabilities maintains a Resource Room in Powell 181 that is used by students for distraction-reduced testing and use of special adaptive equipment and devices. There are several computer workstations with adaptive software that are used for scanning, reading, editing, large print, voice recognition and other activities. The following assistive technology is available for student use:



Kurzweil: This is a "friendly" reading program that uses a voice synthesizer to read aloud to students. Popular features of this software are hi-lighting the text as it is read, easily adjustable reading rates, and a selection of computer voices. With Kurzweil, an entire book can be scanned and stored on disk, or individual pages can be scanned and read one at a time.

OmniPage Pro: Optical Character Recognition software (OCR).

Optalek: Image magnification in color.

V-tek: Image magnification in black and white.

4-track Tape Recorders: Adjustable speed tape recorders used for reading. The CLICC lab offers wheelchair accessible and height adjustable tables as well as a variety of adaptive software programs. For more information, call (310) 206-0271. In addition, there are computer labs throughout the campus available to students who do not need adaptive technology.

The Office for Students with Disabilities maintains a close working relationship with the Disabilities and Computing Program which researches and field tests adaptive technology as it comes out and makes recommendations to students and campus departments. Students can receive and advice on the most useful software for their individual needs. Students may contact this program (206-7133) on their own or be referred by the Office for Students with Disabilities.

Priority Enrollment/Registration Assistance

Priority enrollment is available to undergraduate students whose disability impacts their ability to get from class to class quickly, students who need to arrange for service providers or students who must take a reduced course load. Students requiring disability-based registration assistance may contact the OSD for more information.

Mobility Assistance Program

On-Campus Van Service

This service offers academically-related rides to students with disabilities that impact their ability to travel around campus. Van service is provided from 7:20am to 5:40 pm, Monday through Thursday. Friday hours are 7:20 am to 5:00 pm. Contact the OSD to ask for the Campus Transportation Options flyer which contains information regarding evening and weekend rides and much, much, more.

Parking

All students with permanent or temporary disabilities or medical conditions must apply for parking directly at the OSD. Please contact the OSD by phone (267-2004) in order to arrange for an appointment. Students with Department of Motor Vehicle Disability Placards or Plates must bring their placard ID to their appointment.

Students without DMV disability plates or placards must have a Disability Verification Form completed by a health care professional in order to apply for parking. This form can be obtained from the OSD. Parking is granted only if a disability-based need is stated in the documentation. Generally, for students without DMV placards, parking is only available for one year or less. Should their disability based need continue beyond one year, students are required to obtain a DMV placard or plate.

The Mobility Assistance Coordinator will authorize appropriate parking. The application then needs to be taken to Parking Services for payment, processing and issuance of a permit and gate key.

Campus Orientation

Students with visual impairments or specific learning disabilities may request a campus orientation and mobility session with the Mobility Assistance Coordinator.

The student will learn to traverse the campus as he/she would during a regular day - - going from the classroom to labs, lecture halls, or bus stops.

Program for Deaf and Hard of Hearing Students

Interpreting/Captioning

In order to participate fully in classes and activities, students who are deaf may receive Sign Language interpreting or real-time captioning. Interpreters use American Sign Language to interpret what the teachers and students say. Real time captioning allows deaf students to read the verbatim lecture on a laptop computer as the professor lectures. Real-time captioning uses the same method and equipment used by court reporters.

Program for Students with Learning Disabilities

The Learning Disabilities Program serves students with documented specific learning disabilities, Attention Deficit/Hyperactivity Disorder, Acquired Brain Injury, and students with psychological disabilities. Based on their disability-related needs, students may receive extended time for exams, notetakers, tutorial referral, textbooks on tape, adaptive technology, alternative testing format, disability-related counseling and may participate in learning strategies workshops, support groups and peer mentor opportunities.

Technology for Students with Learning Disabilities

Reading machines and voice-synthesized editing programs are available in our Resource Room, Powell 181. These aids may be used to compensate for reading and writing difficulties. (See Technology Resources for Students with Disabilities section)

Please contact a Learning Disabilities Specialist to determine your eligibility to use this assistive technology, and for a demonstration.

Other Services at the OSD

Other services offered by this office include: Housing Assistance, Tutorial Referral, Disability Management Counseling and Information and Referral, among others.

Searching For Scholarships?



Check out our website scholarship/internship section at:
<http://www.saonet.ucla.edu/osd/scholarships.htm>

The **Scholarship Resource Center** is another great source for scholarships. The search for scholarships can be complicated and confusing, but the Scholarship Resource Center (SRC) is here to help guide you through the maze. The SRC maintains a **scholarship database and library**, and provides **workshops and counseling**. The SRC is located at 233 Covell Commons (206-2875).

The SRC also offers the **U.S. National and British Merit Scholarships** and workshops to provide UCLA students information about national scholarships such as the **Rhodes, Churchill, and Truman Scholarship** programs.

A great way to become familiar with the process is to sign up for one of the **Free Scholarship Search Workshops**. Check the SRC website for times and locations.

www.college.ucla.edu/up/src

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